

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Montevallo City Hall
Minutes**

**Regular Meeting
August 12, 2024
1:00 p.m.**

Members Present: Trey Gauntt, Sonya Swords, Mark Richard
Staff Present: Regina Ashmore; Susan Hayes (Zoom)
Others Present: Steve Gilbert, Mayor Nix, City of Montevallo

The meeting was called to order at 1:00 pm by Chairman Swords. Chairman Swords, Mr. Richard and Mr. Gauntt were in attendance creating a quorum. A notice for this meeting was posted on July 16, 2024.

Mr. Gauntt made a motion to approve the minutes of the July 15, 2024 meeting. The motion was seconded by Mr. Richard. The motion was approved by a vote of three (3-0), with Chairman Swords, Mr. Richard and Mr. Gauntt voting in favor.

Mr. Gilbert stated the Highway 25 Sidewalk Project has been completed and the final invoices have been submitted for payment.

The Hotel Project is waiting on the final environmental covenants from ADEM. The entire property was resurveyed into one parcel to establish a formal right-of-way in front of City Hall. The plat is scheduled to be presented to City Council tonight.

The Crossroads project is waiting on right of way approval from ALDOT. ALDOT has agreed to acquire all property necessary along Highway 119 leaving Highway 22 properties for the city to acquire. The project timeline currently puts bid letting in August of 2025 with a 120 to 130 day construction window. The project will require the relocation of various utility lines. The existing sewer line will require relocation and while doing that the City is planning to address the upgrade of the sewer line to a larger size line to accommodate future growth to the north of this intersection. Performing this upgrade during the relocation will avoid having to disturb any new asphalt or other improvements made as part of the intersection project.-The Board has committed \$165,000 for the engineering fees for this project, however, the city may make another formal request for assistance as the project begins. Once the design is complete and the required cost of construction, right of way and utility relocations are finalized a comprehensive cost estimate can be developed for the project. It was noted by Steve Gilbert that the grant source does not cover the cost of right of way nor utility relocations so the City would be responsible for 100% of those cost.

The Board discussed the Community Center in detail. Mr. Gauntt suggested the city consider engaging an engineer/architect to develop a conceptual drawing and schematic layout of the required recreation center prior to identification of a site. Mr. Gauntt noted that all cities have different needs based on the community they serve and that lends itself to the size and configuration of a recreation center. Once the building footprint is established, all potential site locations can ~~with~~ then be assessed for the best placement. He recommends this process over the traditional site

location then building design as the site may limit the footprint of the building. Chairman Swords indicated that City council had previously approved the request for MDCD to assist with funding and coordination for this planning and design effort. Mr. Gauntt made a motion to establish a new project line item for the City of Montevallo – Parks and Recreation Sport Complex Master Plan design for up to \$140,000 in a phased approach. The first task would be to assemble all of the City shareholders and work with the architect to develop the required building layout based on needed function and programming the recreation center will serve. The required athletic facilities will also be identified and incorporated into the plan. The motion was seconded by Mr. Richard. The motion was approved by a vote of three (3-0), with Chairman Swords, Mr. Richard and Mr. Gauntt voting in favor.

The tennis court resurfacing is complete and the nets will be installed this week. The city has scheduled the basketball ball rims be painted and new netting installed and is also considering a couple of park benches nearby.

Mr. Gilbert presented a proposal to consider improvements to the parking lot across the street from City Hall. The Board discussed the railing that would be required along the rear of the lot due to elevation changes. Mr. Gauntt suggested the city consider a more upscale pavilion design for the dead space on the rear of the lot due to the downtown location. The city has a quote to resurface and stripe the lot for \$30,000. Mr. Gauntt agreed to gather quotes for a pavilion and railing and the Board will consider funding the project at its next meeting.

The next regularly scheduled meeting will be on Monday, September 9, 2024 at 1:00 pm in the Council Chambers at Montevallo City Hall. The Zoom login will be provided for the meeting.

There being no further business, Mr. Richard made a motion to adjourn. The motion was seconded by Mr. Gauntt. The motion was approved by a unanimous vote of three (3-0), with Mr. Gauntt, Mr. Richard and Chairman Swords voting in favor, the regular meeting of August 12, 2024 was adjourned at 1:40 pm.

Regina Ashmore
Recording Secretary

Sonya Swords
Montevallo Development Cooperative District